



# SAFETY POLICY FOR FACE-TO-FACE LESSONS

Before starting or resuming face-to-face lessons, all students/parents must read and agree to the following safety rules.

Online lessons delivered via Zoom remain an option for any student who wishes to continue in this way.

These guidelines have been produced following a risk assessment to ensure that the studio is COVID-secure in accordance with English Law and Government guidelines. The following rules will apply at all times until further notice:

## Attending lessons

- **DO NOT COME** to the studio for your lesson if you or a member of your household has experienced any Covid-19 symptoms within the previous 14 days.
- **DO NOT COME** to the studio for your lesson if you have had contact with any confirmed Covid-19 case within the previous 14 days or have been advised to isolate.
- **YOU MUST notify me** immediately if anyone attending a lesson has a positive COVID test within 14 days of attending the lesson.
- **YOU MUST** follow government rules regarding quarantine following travel abroad.
- If unable to take your lesson in person it will take place via **video link**.
- Either party can choose to revert to lessons via video link **without notice**.
- Should the teacher be required to isolate, or the guidelines change, lessons might need to revert to using a video link without notice.
- The teacher reserves the right to refuse or prematurely terminate a lesson without refund if he has reasonable grounds to believe this Safety Policy is not being followed.
- If you travel via **public transport**, please notify me so we can discuss arrangements.
- If in any doubt at all, please **DO NOT COME** to the studio for your lesson.

## Safety measures when attending

- The **toilet facility** will only be available to students in case of emergency and will be unavailable to other visitors. Please go before you come!
- Students must arrive and leave **punctually**.
- A **short gap** will be scheduled between each lesson.
- Upon arrival, students should **wait outside** the front door **without ringing the bell**.
- Immediately upon entering, students must **wash their hands** thoroughly and use the cloth provided to dry them on. Cloths will be washed at a high temperature between each use.
- The teacher will also **wash hands/use hand sanitiser** with a minimum of 60% alcohol between each student.
- Please **do not touch** any surfaces, door handles, light switches etc, unless absolutely necessary.
- **Shoes should be removed** and left either outside if possible or on the door mat.
- Remember to **bring all music books** needed for the lesson and a pencil but avoid bringing anything extra that you won't need.
- During the lesson, the teacher will be sitting at least **1 metre** from the student
- Students must therefore provide and wear **a face mask** throughout their studio visit. The teacher will also wear a mask and/or protective visor.
- A **Perspex screen** will be in use between the student and teacher.
- **Singing will not be possible** in lessons at the present time, until more is known about the risks involved.
- As always, **lesson notes will be emailed**.
- Clean air: **windows and doors** will be open throughout lessons wherever possible.

These guidelines will be regularly amended to match changes in official guidance. All students will receive these updates via email.